

Arkansas School Band and Orchestra Association



FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT

| | |
|-----------------------|---------------------------|
| REGION - | DATE - |
| TOTAL RECEIPTS | _____ Bands @ \$150.00 \$ |

| EXPENSES | |
|--|-----------|
| Judge's Honorariums | \$ |
| Judge's Travel | \$ |
| Hotel/Motel (Host responsible for room only) | \$ |
| Meals (\$15.00 per judge per day maximum) | \$ |
| **Host School Expenses (Attach itemized list and receipts) | \$ |
| * Region's Share of Sight-reading music | \$ 189.00 |
| * Number 1 st Division Concert ONLY _____ @ \$ 45.00 | \$ |
| * Number 1 st Division Combo Concert/SR _____ @ 45.00 | \$ |
| * Number 1 st Division SR ONLY _____ @ \$39.00 | \$ |

* The amount for plaques and sight-reading music is to be sent immediately to the ASBOA Office.
Plaques cannot be ordered until these funds are received.

(Must attach receipts for all expenses over \$10.00)

| | |
|---|-------------|
| TOTAL EXPENSES | - \$ |
| BALANCE FROM CONCERT ASSESSMENT | \$ |
| BALANCE FROM SOLO-ENSEMBLE ASSESSMENT | \$ |
| TOTAL BALANCE FROM CONCERT & SOLO-ENSEMBLE | \$ |
| ½ to be sent to the ASBOA office | \$ |
| ¼ to be sent to _____ | \$ |
| ¼ to be sent to _____ | \$ |

| | |
|---|--|
| <p>After expenses, all money is to be sent to: Solo-Ensemble Host or Region Treasurer</p> <p>Combine the balances of region Concert Assessment and Solo-Ensemble assessment: 1 - SEND ½ to ASBOA 2 - DIVIDE the remainder of the balance between: Solo-Ensemble Host(s) and Concert Assessment Host(s).</p> <p>*If the concert host did not have students participate in the solo-ensemble event, they forfeit their ¼ to the ASBOA office.</p> | <p>ASBOA Office 6227 Tech Lane Russellville, AR 72801</p> <p>PH: 479-498-6059 FAX: 479-498-6063 julia.reynolds@atu.edu</p> |
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** Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

*** **When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.**